



Alpine Club of Canada, Toronto Section Newsletter Submission Guidelines

1. If you are interested in submitting an article to the newsletter, please email the editor. The editor will know what has already been submitted and what is needed for the next newsletter. Send a brief explanation of the story, the approximate length and number of pictures. This will greatly help the editor plan the next newsletter.
2. Feature stories should be between 800 - 1500 words. If you are interested in writing more please do so, however, submit the newsletter article separate from the rest. The extra part of the article can be included on the stories section of the website. Generally, there is enough room for three feature stories per newsletter.
3. Trip reports should be about 500 words. They are a great way for us to advertise our trips and promote interest in future trips. Feel free to try to make the report unique. Avoid a “we did this, we did that” type of article. Pick something specific about your trip that made it special and tell us about it. Don Collier’s Remillards story in the Winter 2005 issue is a good example of an interesting and different trip report.
4. Newsletter editors like pretty pictures. The more the better. But remember, while scenery is beautiful, photos need a subject to grab the audience’s eye. Try to include people in as many of your photos as possible. When sending photos please include details about the photo (what, who, where, etc) and include the name of the photographer.
5. Photo Format: The best bet is digital, as high resolution as possible (without any text or other graphics overlaid). If you use regular film, try to get the photos on a CD straight from the negatives. Many photo-developers offer photo CDs for a small cost (free with developing at Shoppers DrugMart). Please ensure that the pictures are separate from the text (i.e. don’t import the pictures into your word document).
6. If you have any questions about any of the guidelines (which are just guidelines, not strict rules) please contact the editor at newsletter@climbers.org. We are always looking for new ideas to improve the newsletter.

Thanks for contributing!